Date [   ]   District   [   ]

Your application for the **Teacher Retention Grant** has been reviewed.

Application Status

☐   More information is needed.
    See reviewer comments (pages 2-4). **Application update is required.**
    Grant information and planning assistance is available in your region.
    Visit mo-mtds.net/grants

☐   Your plan has been accepted with feedback.
    See reviewer comments (pages 2-4) and next steps (page 5)

☐   Your plan has been accepted without feedback.
    See review form (pages 2-4) and next steps (page 5)

For more information, contact your MTDS Teacher Development Specialist.

Region	MTDS Teacher Development Specialist	
Central (Warrensburg)	Betsy Ridenhour	ridenhour@ucmo.edu
Heart of Missouri (Columbia)	Terri Steffes, EdD, NBCT	steffest@missouri.edu
Kansas City	Kat Nicolaus	nicolausk@umkc.edu
Northeast (Kirksville)	Lori Pinkston	lpinkston@truman.edu
Northwest (Marysville)	Patty Wilmes	pattys@nwmissouri.edu
South Central (Rolla)	Rebecca Roberts	robertsra@mst.edu
Southeast (Cape Girardeau)	Renee Deken	rdeken@semo.edu
Southwest (Springfield)	Sandy Humbyrd, EdD, NBCT	shumbyrd@missouristate.edu
St. Louis	Diane Gillaspie	dgillaspie@edplus.org

Review Form & Comments

Teacher-Student Demographic Comparison (Question 7)

    ☐   Not included in plan

    ☐   Included in plan

        ☐   **More Information is Needed**

Strategies (questions 8-10)

    ☐   Not included in plan

    ☐   Included in plan

        ☐   **More Information is Needed**

        ☐   Question 8: Strategies

☐ Question 9: Justification of Strategies

☐ Question 10: Usage of funds by strategy

Budget (question 11)

☐ Not included in plan
☐ Included in plan
    ☐ **More Information is Needed**

Evaluation (questions 12-14)

☐ **Not included (Evaluation is Required)**

☐ Included

    ☐ **More Information is Needed**

      ☐ Question 12: Evaluation of effectiveness of strategies

      ☐ Question 13: Plan for sharing data/progress

      ☐ Question 14: Budget

Next Steps:

Step 1: Final Budget Approval through the DESE ePeGs system.

DESE EPEGs System Information
Each district has a **User Manager** who can update employee permissions. The **District User** will need the following EPEGS permissions assigned to them in order to process budgets, payments, and FERs in Educator Quality grants.

User EPEGs Permissions Required:
- ✓ Educator Quality Admin
- ✓ Educator Quality Data Entry

For error messages and ePeGs technical assistance contact
amber.riley@dese.mo.gov

ESSER funds coding must align with the Missouri Financial Accounting Manual.

Revenue & Project Codes
- ▪ Grant: Teacher Retention (CARES-ESSER I)
  - ○ Revenue: 5424
  - ○ Project: 42404
  - ○ Source: 4

- ▪ Grant: Teacher Retention (CRRSA-ESSERII)
  - ○ Revenue 5423
  - ○ Project 42301
  - ○ Source: 4

- ▪ Teacher Retention (ARP – ESSER III)
  - ○ Revenue 5422
  - ○ Project: 42201
  - ○ Source 4

Function Codes
- ▪ 1000 Instruction
- ▪ 2000 Support Services
- ▪ 3000 Community Services
- ▪ 4000 Facilities Acquisition and Construction
  (Note: requires prior approval by DESE per ESSER/USED requirements

For coding assistance, contact school finance at mfinadmgov@dese.mo.gov.

Budgets will be reviewed and approved through the ePeGs system. Upon completion of grant activities you will need to return to ePeGs to request payment (reimbursement). Please allow adequate processing time for both approval and payment requests.

Step 2: Plan Implementation, including:
- o Evaluation of effectiveness
- o Reporting of data and progress to DESE through your MTDS TDS.

Please contact your regional MTDS Teacher Development Specialist for on-going grant technical assistance and implementation supports.